

EMA/621816/2019

Record of data-processing activity for public and targeted consultations (public)

1.	Last update of this record, version number	16 December 2019, version 1
2.	Reference number	S4
3.	Name and contact details of Data Controller	European Medicines Agency (EMA) Internally: Head of Division in charge of each particular consultation. Should you wish to send a question or request to the data controller, please contact: S-DataController@ema.europa.eu
4.	Contact details of Data Protection Officer	dataprotection@ema.europa.eu
5.	Name and contact details of joint controller (where applicable)	Not applicable
6.	Name and contact details of processor (where applicable)	Not applicable
7.	Purpose of the processing	EMA uses the personal information of the contributors to launch and manage public consultations, and to receive and assess the feedback and suggestions from contributors. This processing also includes the publication of received contributions on EMA's corporate website (www.ema.europa.eu) for the purposes of transparency.
		The Agency may contact contributors to request clarification or to disseminate the results of the consultation. EMA may also contact contributors to let them know about other public consultations and invite them to participate, unless they do not agree to this processing.
8.	Description of categories of persons whose data EMA processes and list of data	EMA collects and processes basic personal information about the contributor, i.e. full name of individual or organisation, email



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	categories	addresses. Contributions received, together with the identity of the contributors (excluding contact details), will be published on EMA's corporate website unless the contributor objects to the publication of his or her personal data on the grounds that such publication would harm his or her legitimate interests. In such cases, the contribution may be published in an anonymous form.
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		Contribution may also be shared within the network e.g. HMA or Working parties or Committees.
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11.	Are there any transfers of personal data to third countries or international organisations?	Not applicable
12.	General description of security measures, where possible	EMA has put appropriate technical and organisational measures in place (security policies and procedures) to protect personal data from accidental or unlawful destruction, loss, alteration, unauthorised disclosure of, or access to personal data. EMA takes all necessary measures to ensure the maximum security of the personal data it holds.
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