Annex A1



14 September 2017 EMA/570623/2017 European Medicines Agency

Summary of EMA technical comments on the technical requirements with respect to the candidate host Member States' offers to relocate EMA

Legend

Meets EMA requirements and ensures that EMA is operational on time

Meets EMA requirements but raises concerns that EMA is operational on time

Only partially meets EMA requirements and, therefore, raises major concerns as regards EMA business continuity

Does not meet EMA requirements and, therefore, does not ensure EMA business continuity



1. Amsterdam

Building name	Vivaldi Building
Lay-out	 The proposed building, which will be a new building, meets EMA needs for offices and conference facilities. Although only conference facilities and some office floors will be ready by Q1 2019, business continuity during the transition is ensured as temporary premises for offices are provided.
Facilities	 The offer provides assurance that a telecommunication network with high capacity digital network and high speed connectivity is available. UPS, data centre and IT security are however not addressed in the offer. The building has security features on the premises and security features are also available in the vicinity. Conference facilities equipment (AV, broadcasting and voting system) are provided.
Relocation plan	 A very detailed timeframe and relocation plan to achieve EMA relocation by Q1 2019 is proposed. A governance structure is outlined and strong procurement support is provided by the Dutch Authorities. The offer envisages an additional move for staff in remaining offices from the temporary premises to the proposed building and this may entail additional workload for EMA staff.

2. Athens

Building name	Keranis Building
Lay-out	 The proposed premises are an existing office building, which appears large enough. The premises meet EMA needs for offices which will be ready in Q1 2019. The premises require adaptation to provide meeting rooms and there is concern on the basis of the proposed timeframe that this would not be operational on time. The different sizes of meeting rooms are not stated. Other building facilities (IT store and technical rooms) are also not addressed.
Facilities	 The offer provides assurance that a telecommunication network with high capacity digital network and high speed connectivity is available. Data centre is not stated in the offer. The building has security features on the premises. Security features in the vicinity are not addressed. Conference facilities equipment (AV, broadcasting and voting system) is not mentioned.
Relocation plan	 A timeframe for the relocation will only be elaborated after the location decision has been taken. No governance structure is outlined and procurement support is not provided. There is no plan for the physical removal of EMA.

3. Barcelona

Building name	Torres Glories
Lay-out	 The proposed premises, which are an existing building, meet EMA needs for offices and conference facilities and will be ready in Q1 2019. The premises' current activity licence authorises an occupation of 73 people per floor. This may affect conference facilities' capacity.
Facilities	 The offer provides assurance that a telecommunication network with high capacity digital network and high speed connectivity is available. The building has security features on the premises and security features are also available in the vicinity. Conference facilities equipment (AV, broadcasting and voting system) is provided.
Relocation plan	 A detailed timeframe to achieve EMA relocation by Q1/19 is proposed. A governance structure is outlined and strong procurement support is provided Appropriate support is provided for adaptation work and the physical removal.

4. Bonn

Building name	Bundeskanzlerplatz	
Lay-out	 The proposed premises, which will be a new building, will not be ready until 2020/21. The floorplans raise concerns with regards to office capacity. The building could be configured to meet EMA needs. Business continuity during the transition may be impacted as temporary premises include only offices. 	
Facilities	 The offer provides assurance that a telecommunication network with high capacity digital network and high speed connectivity is available. The security features of the building on the premises and the security features in the vicinity are not addressed. Conference facilities equipment (AV, broadcasting and voting system) are provided; however the suitability of meeting rooms in the temporary premises is of concern. 	
Building name	Friedrich-Ebert-Allee	
Lay-out	 The availability date is not known for the proposed building, which will be a new building. The building could be configured to meet EMA needs. The floorplans indicate the sizes but not the capacity of the meeting rooms. Business continuity during the transition may be impacted as temporary premises include only offices. 	
Facilities	 The offer provides assurance that a telecommunication network with high capacity digital network and high speed connectivity is available. The security features of the building on the premises and the security features in the vicinity are not addressed. Conference facilities equipment (AV, broadcasting and voting system) are provided; however the suitability of meeting rooms in the temporary premises is of concern. 	
	Relocation plan for both Bundeskanzlerplatz and Friedrich-Ebert-Allee	
Relocation plan	 A timeframe is proposed to achieve EMA relocation in temporary premises by Q1 2019. However it is unclear to which premises it refers to. A governance structure is outlined and strong procurement support is provided by the Federal Ministry of Health. The physical removal is supported; however the offer does not include the final move from the temporary premises to the proposed premises. 	

5. Bratislava

Building name	Westend Plaza
Lay-out	 The proposed premises, which will be a new building, meet EMA needs for offices and meeting rooms and will be ready in Q1 2019. Offsite archiving is not addressed.
Facilities	 The offer provides assurance that a telecommunication network with high capacity digital network and high speed connectivity is available. Data centre is not addressed in the offer. The building has security features on the premises and security features are also available in the vicinity. Conference facilities equipment (AV, broadcasting and voting system) are provided.
Relocation plan	 A timeframe to achieve EMA relocation by Q1 2019 is proposed. A governance structure is outlined but support in terms of procurement is not clear although some payment is foreseen. Physical removal is not addressed in the offer.

6. Brussels

Building name	The One
Lay-out	The proposed premises, which will be a new building, meet EMA needs for offices and conference facilities and will be ready in Q1 2019. The puditorium will be available off premises and this sould source legistical issues.
	 The auditorium will be available off-premises and this could cause logistical issues. The offer provides assurance that a telecommunication network with high capacity digital network and high speed connectivity
Facilities	is available.
	The building has security features on the premises and security features are also available in the vicinity.
	Conference facilities equipment (AV, broadcasting and voting system) are provided.
	There is no timeframe in the offer and thus it does not ensure EMA business continuity.
5.1	A governance structure is outlined and procurement support is provided by the Belgian Buildings' Agency.
Relocation plan	The physical removal is addressed at high level.
	The proposed layout of the floor plans raises concerns with regards to the distribution of meeting rooms. Therefore adaptation works may be needed.

7. Bucharest

Building name	GlobalWorth Campus - Tower 2
Lay-out	 The proposed premises, which will be a new building, meet EMA needs for offices and will be ready in Q1 2019. The meeting rooms and auditorium seem to be accommodated in a separate building and it is unclear whether this would be allocated solely to EMA. The lounges for delegates and industry are not addressed in the offer.
Facilities	 The offer provides assurance that a telecommunication network with high capacity digital network and high speed connectivity is available. The building has security features on the premises and security features are also available in the vicinity. Conference facilities equipment (AV, broadcasting and voting system) is not mentioned.
Relocation plan	 A timeframe to achieve EMA relocation by Q1 2019 is proposed. However the relocation time plan relies heavily on EMA technical input and management. No governance structure is outlined and procurement support is not provided. Technical oversight of the building adaptation relies heavily on EMA resources which are not available (e.g. "EMA architect", "EMA facilities and vendor leaders"). Despite the confirmation that the building will be ready by Q1 2019, the offer makes reference to possible delays, however no suitable temporary solutions are provided. The mentioned temporary premises (Regus type services) are not suitable and would not guarantee business continuity of EMA.

8. Copenhagen

Building name	Copenhagen Towers
Lay-out	• The proposed premises, which are an existing building, meet EMA needs for offices and conference facilities and will be ready in Q1 2019.
Facilities	 UPS, data centres and IT security are addressed in the offer. The offer does not provide the assurance that a telecommunication network with high capacity digital network and high speed connectivity is available. The building has security features on the premises. Security features in the vicinity are not addressed. Conference facilities equipment (AV, broadcasting and voting system) is provided.
Relocation plan	 A detailed timeframe to achieve EMA relocation by Q1 2019 is proposed. A governance structure is outlined which includes a transition team and a steering group. A "plug and play solution" is mentioned in the offer. However it is unclear if procurement support by the Member State is provided. The layout of the atrium raises security concerns with regards to multi-tenancy and public access to the building. In addition, the multi-access points for staff raise logistical issues.

9. Dublin

Building name	North Wall
	The proposed premises, which will be a new building, will be ready by Q1 2019.
Lay-out	There is no indication of lounges and an auditorium in the proposed building.
	The meeting rooms meet EMA needs but the capacity for the 1300 office workstations is not assured.
	Other building facilities (IT store and technical rooms) are not addressed.
	The offer provides assurance that a telecommunication network with high capacity digital network and high speed connectivity
Facilities	is available.
	The building has security features on the premises. Security features in the vicinity are not addressed.
	Conference facilities equipment (AV, broadcasting and voting system) is not mentioned.
	The proposed timeframe cannot be applied to the proposed premises.
Relocation plan	A governance structure is outlined including a transition task force.
	Procurement support by the Member State is not provided in the offer.
	There is no plan for the physical removal of EMA.
Building name	City block 9
	The proposed building, which will be a new building, will be ready for occupation in Q3 2020 and no temporary premises are
	foreseen.
Lay-out	• The building appears to be too small (26,730m²) and does not meet EMA requirements with respect to offices and meeting
	rooms.
	Other building facilities (IT store and technical rooms) are not addressed.
	The offer provides assurance that a telecommunication network with high capacity digital network and high speed connectivity
Facilities	is available. UPS and IT security are not addressed in the offer.
	The building has security features on the premises. Security features in the vicinity are not addressed.
	Conference facilities equipment (AV, broadcasting and voting system) is not mentioned.
	Since the proposed building will only be available in Q3 2020, the proposed timeframe cannot be applied.
Relocation plan	A governance structure is outlined including a transition task force.
	Procurement support by the Member State is not provided in the offer.
	The building option proposes a transition or other agreement with the UK and to allow EMA to remain in London until 2020.

Building name	Dublin Airport
Lay-out	 The proposed building, which will be a new building, meets EMA needs for offices and will be ready in Q1 2019. The offer does not address all the meeting room sizes and therefore raises concerns that EMA will be operational on time (information on ten rooms with 4 to 24 capacity is not stated). As regards the other building facilities, only technical rooms are addressed in the offer.
Facilities	 The offer provides assurance that a telecommunication network with high capacity digital network and high speed connectivity is available. The building has security features on the premises and security features are also available in the vicinity. AV Conference facilities are provided but the offer does not mention broadcasting and voting equipment.
Relocation plan	 A timeframe to achieve EMA relocation by Q1 2019 is proposed and can be applied to this proposed building. However the timeline lacks detail. A governance structure is outlined including a transition task force. Procurement support by the Member State is not provided in the offer.

10. Helsinki

Building name	Fredriksberg
Lay-out	 The proposed building, which will be a new building, will be ready in Q1 2019 and meets EMA needs for offices. The offer does not address all the meeting room sizes and therefore raises concerns that EMA will be operational on time (ten rooms with 4 to 10 is considered too low in capacity). Onsite and offsite archiving is not mentioned in the offer.
Facilities	 Only UPS and Wi-Fi are addressed in the offer. The offer does not provide the assurance that a telecommunication network with high capacity digital network and high speed connectivity is available. The building has security features on the premises. Security features in the vicinity are not addressed. Conference facilities equipment (AV, broadcasting and voting system) are provided.
Relocation plan	 A timeframe to achieve EMA relocation by Q1 2019 is proposed. A governance structure is outlined and procurement support is provided by the City of Helsinki. The proposed plan of starting staff relocation from summer 2018, while the fit out of the building is still underway, may disrupt continuity of operations for EMA. In addition, the offer assumes heavy involvement of EMA IT staff. Physical removal is not addressed in the offer.

11. Lille

Building name	ВІОТОРЕ
Lay-out	• The proposed premises, which will be a new building, meet EMA needs for offices and conference facilities and will be ready in Q1 2019.
	As regards the other building facilities, only technical rooms are addressed in the offer.
	• The offer provides assurance that a telecommunication network with high capacity digital network and high speed connectivity
Facilities	is available. UPS, data centre and IT security are not addressed in the offer.
	The building has security features on the premises and security features are also available in the vicinity.
	Conference facilities equipment (AV, broadcasting and voting system) is not mentioned.
	A detailed timeframe to achieve EMA relocation by Q1 2019 is proposed and includes a project schedule.
Relocation plan	A governance structure is outlined which includes a steering committee and an inter-ministerial task force.
	Procurement support by the Member State is not provided in the offer.
	Physical removal is not addressed in the offer.

12. Malta

Building name	SmartCity Malta
Lay-out	 The proposed premises, which will be a new building, will be ready in Q1 2019 and could be made available in November 2018. The building foresees 1000 workstations, where EMA needs 1300. The offer does not include any details on meeting rooms. Other building facilities (IT store and technical rooms) are also not addressed.
Facilities	 Due to the lack of detail in the offer, it is unclear whether it meets EMA requirements and ensures business continuity. The offer does not provide assurance that a telecommunication network with high capacity digital network and high speed connectivity is available. Security features are not addressed. Conference facilities equipment (AV, broadcasting and voting system) is not mentioned.
Relocation plan	 There is no timeframe in the offer and thus it does not ensure EMA business continuity. No governance structure is outlined and procurement support is not provided. There is no plan for the physical removal of EMA.

13. Milan

Building name	Pirelli Building
Lay-out	The proposed premises meet EMA needs for offices and conference facilities and will be ready in Q1 2019.
Facilities	 Only UPS and Wi-Fi is addressed in the offer. The offer does not provide the assurance that a telecommunication network with high capacity digital network and high speed connectivity is available. The building has security features on the premises and security features are also available in the vicinity. Conference facilities equipment (AV, broadcasting and voting system) are provided.
Relocation plan	 A detailed relocation plan to achieve EMA relocation by Q1 2019 is proposed. A governance structure is outlined and strong procurement support is provided by the Infrastrutture Lombarde (Government body). The physical removal is addressed at high level. The meeting rooms are extensively dispersed throughout the building which may create logistical issues due to operational needs. Therefore adaptation works may be needed.

14. Porto

Building name	Palacio Atlántico
Lay-out	 The proposed premises, which are an existing building, including offices and meeting rooms will be ready in Q1 2019. The capacity for the 1300 office workstations is not assured. The offer does not provide sufficient information to enable a review of layout. Therefore it raises major concerns on whether it
	meets EMA requirements and ensures business continuity. Other building facilities (IT store and technical rooms) are also not addressed.
	The offer provides assurance that a telecommunication network with high capacity digital network and high speed connectivity
Facilities	is available. UPS and IT security are not addressed in the offer.
	Security features are not addressed. Conference facilities againment (AV) broadcasting and voting system) is not mentioned.
	 Conference facilities equipment (AV, broadcasting and voting system) is not mentioned. An implementation chronogram (timeline) of the proposed building is provided to ensure that the building is ready by Q1 2019.
	However no timeframe or relocation plan is provided in the offer and thus it does not ensure EMA business continuity.
Relocation plan	No governance structure is outlined and procurement support is not provided.
	Palacio Atlántico is an existing building that requires adaptation works. From the floor plans provided, the building structure has
	many pillars which raises serious concerns about suitability for conference facilities.
Building name	Palacio dos Correios
	The proposed premises, which are an existing building, including offices and meeting rooms will be ready in Q1 2019.
Lay-out	The capacity for the 1300 office workstations is not assured. The capacity for the 1300 office workstations is not assured.
	 The floorplans only indicate sizes and not the capacity of meeting rooms. Only technical rooms are addressed in the offer.
	 The offer provides assurance that a telecommunication network with high capacity digital network and high speed connectivity
Facilities	is available. UPS and IT security are not addressed in the offer.
1 delitties	Security features are not addressed.
	Conference facilities equipment (AV, broadcasting and voting system) is not mentioned.
	An implementation chronogram (timeline) of the proposed building is provided to ensure that the building is ready by Q1 2019.
Relocation plan	However no timeframe or relocation plan is provided in the offer and thus it does not ensure EMA business continuity.
	No governance structure is outlined and procurement support is not provided.
	Adaptation works are mentioned at a high level. There is no allow for the property of FMA.
	There is no plan for the physical removal of EMA.

Building name	Avenida Camilo
	The proposed premises, which will be a new building, including offices and meeting rooms will be ready in Q1 2019.
Lay-out	The capacity for the 1300 office workstations is not assured.
	The floorplans only indicate sizes and not the capacity of meeting rooms.
	Other building facilities (IT store and technical rooms) are also not addressed.
	• The offer provides assurance that a telecommunication network with high capacity digital network and high speed connectivity
Facilities	is available. UPS and IT security are not addressed in the offer.
	Security features are not addressed.
	Conference facilities equipment (AV, broadcasting and voting system) is not mentioned.
	• An implementation chronogram (timeline) of the proposed building is provided to ensure that the building is ready by Q1 2019.
Relocation plan	However no timeframe or relocation is provided in the offer and thus it does not ensure EMA business continuity.
	No governance structure is outlined and procurement support is not provided.
	There is no plan for the physical removal of EMA.

15. Sofia

Building name	"T+IN Network" location
Lay-out	 The proposed premises will be ready in Q1 2019. The offer does not provide sufficient information to enable a review of the premises. Therefore it raises major concerns on whether it meets EMA requirements and ensures business continuity.
Facilities	 The offer does not provide assurance that a telecommunication network with high capacity digital network and high speed connectivity is available. Security features are not addressed. Conference facilities equipment (AV, broadcasting and voting system) is not mentioned.
Relocation plan	 There is no timeframe in the offer and thus it does not ensure EMA business continuity. No governance structure is outlined and procurement support is not provided. There is no plan for the physical removal of EMA.

16. Stockholm

Building name	Life Science
	 The proposed premises will not be ready until Q3 2020. The building could be configured to meet EMA needs.
Lay-out	 The capacity for the 1300 office workstations is assured but will not be ready to take up function at withdrawal date. The different sizes of meeting rooms are not stated.
	• The Genen building which will provide additional office and conference space is only 600m² and therefore raises concerns with regards to the suitability of meeting rooms.
	Only off-site archiving is addressed.
	• The offer provides assurance that a telecommunication network with high capacity digital network and high speed connectivity
Facilities	is available. UPS and IT security are not addressed in the offer.
	Security features are not addressed.
	Conference facilities equipment (AV, broadcasting and voting system) is not mentioned.
	A high level relocation plan is provided and a timeframe will only be elaborated after the location decision has been taken.
Delegation plan	A governance structure is outlined but procurement support is not provided.
Relocation plan	The temporary premises, Central Post Office, provide office space. However it is unclear if conference rooms will be provided
	and this raises major concerns and does not ensure EMA business continuity.
	Physical removal is not addressed.

17. Vienna

Building name	Austria Campus
Lay-out	 The proposed premises, which will be a new building, including offices and meeting rooms will be ready in Q1 2019. The floorplans indicate sizes and capacity of the meeting rooms. The capacity for the 1300 office workstations and auditorium are not assured. Onsite and offsite archiving is not mentioned in the offer. Other building facilities (IT store and technical rooms) are also not addressed.
Facilities	 The offer provides assurance that a telecommunication network with high capacity digital network and high speed connectivity is available. UPS and IT security are not addressed in the offer. Security features are not addressed. Conference facilities equipment (AV, broadcasting and voting system) is not mentioned.
Relocation plan	 A detailed timeframe to achieve EMA relocation by Q1 2019 is proposed. A governance structure is outlined which includes a task force. Procurement support by the Member State is not provided in the offer. Physical removal is addressed in the offer.
	·
Building name	VIE 26
Building name Lay-out	 The proposed premises, which are an existing building, including offices and meeting rooms will be ready in Q1 2019. The capacity for the 1300 office workstations is not assured. The floorplans indicate the sizes but not the capacity of meeting rooms. Onsite and offsite archiving is not mentioned in the offer.
· ·	 The proposed premises, which are an existing building, including offices and meeting rooms will be ready in Q1 2019. The capacity for the 1300 office workstations is not assured. The floorplans indicate the sizes but not the capacity of meeting rooms.

18. Warsaw

Building name	Business Garden
Lay-out	 The proposed premises are made up of four existing buildings, which can be adapted to meet EMA needs and would be ready by Q1 2019. The capacity for the 1300 office workstations is not assured. There is no information about suitability of these four buildings to accommodate meeting rooms.
Facilities	 The offer provides assurance that a telecommunication network with high capacity digital network and high speed connectivity is available. UPS and IT security are not addressed in the offer. The building has security features on the premises. Security features in the vicinity are not addressed. Conference facilities equipment (AV, broadcasting and voting system) is not mentioned.
Relocation plan	 There is no timeframe in the offer and thus it does not ensure EMA business continuity. No governance structure is outlined and procurement support is not provided. There is no plan for the physical removal of EMA.
Building name	Warsaw Hub
Lay-out	 The proposed premises, which will be a new building, will be ready in Q4 2019 and no temporary premises are foreseen. The offer does not provide sufficient information to enable a review of layout. Therefore it raises major concerns on whether it meets EMA requirements and ensures business continuity.
Facilities	 The offer provides assurance that a telecommunication network with high capacity digital network and high speed connectivity is available. UPS and IT security are not addressed in the offer. Security features are not addressed. Conference facilities equipment (AV, broadcasting and voting system) is not mentioned.
Relocation plan	 The building will not be ready by Q1 2019 and there is no timeframe in the offer and thus it does not ensure EMA business continuity. No governance structure is outlined and procurement support is not provided. There is no plan for the physical removal of EMA.

19. Zagreb

Building name	Sky Building
	The proposed premises are an existing office building and will be ready by Q1 2019. The proposed premises are an existing office building and will be ready by Q1 2019.
	The capacity for the 1300 office workstations is not assured. The capacity for the 1300 office workstations is not assured.
Lay-out	There is no information in the offer about meeting rooms and concerns are raised whether the premises are suitable to be
	adapted to meet EMA requirements.
	Onsite and offsite archiving is provided.
	Other building facilities (IT store and technical rooms) are also not addressed.
	• The offer provides assurance that a telecommunication network with high capacity digital network and high speed connectivity
Facilities	is available. UPS and IT security are not addressed in the offer.
	Security features are not addressed.
	Conference facilities equipment (AV, broadcasting and voting system) is not mentioned.
	There is no timeframe in the offer and thus it does not ensure EMA business continuity.
Relocation plan	No governance structure is outlined and procurement support is not provided.
	There is no plan for the physical removal of EMA.